

OFFICER DECISION RECORD 1 FORM - GUIDANCE

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 2019/07/PH/LDPEval

BOX 1**DIRECTORATE: ADHWB****DATE: 05.02.19****Contact Name: Clare Henry****Tel. No.: 01302 734463****Subject Matter: Sport England Local Delivery Pilot Evaluation****BOX 2****DECISION TAKEN**

To accept a funding award of £435,360 from Sport England to commission an evaluation of Doncaster's Local Delivery Pilot (LDP).

To award the contract of £435,360 to an external provider to deliver the evaluation specification.

This decision is following formal delegation from a Cabinet key decision made on 23.01.18.

BOX 3**REASON FOR THE DECISION**

Our compelling vision to address the challenge of Doncaster's inactivity levels has been recognised by Sport England and we have been awarded with Local Delivery Pilot status, following a competitive, 12 month application process.

The approach for the LDP was approved by cabinet on the 23.01.18 through the Physical Activity and Sport Strategy & Sport England Local Delivery Pilot paper

<https://doncasterintranet.moderngov.co.uk/ieDecisionDetails.aspx?ID=1222>

The key decision approved the establishment of Get Doncaster Moving Programme Board and subgroups to oversee and hold accountable delivery of the Local Delivery Pilot. It also approved the delegation for the Chief Executive in consultation with chief finance officer, Director of Public Health and portfolio holder for Public Health, Leisure & Culture to negotiate with Sport England to maximise opportunities from the Local Delivery Pilot and access significant funding to deliver

programmes of activity.

Doncaster Council has received confirmation from Sport England to resource the Evaluation Framework for Doncaster's LDP (see background papers).

The evaluation of the LDP is a requirement of the Sport England funding agreement.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Utilise internal staff to evaluate the Local Delivery Pilot.

In light of staffing pressures and capabilities across the council this is not a feasible option. The recruitment of staff into the organisation would provide difficult to fulfil in the timescales required and provide added responsibilities to the team managing the process.

Not awarding a contract for evaluation

This would break the condition of the funding agreement that we already have in place and contradict the decision made in early 23rd January 2018 to accept entry into Sport England's Local Delivery Pilot and ensure we maximise opportunities presented by the programme through providing council wide support.

Doncaster Council would not be able to access any future significant funding via the Local Delivery Pilot and therefore reduce the amount of resources that Doncaster has to addressing inactivity.

BOX 5

LEGAL IMPLICATIONS

Section 1 of the Localism Act 2011 gives the local authority the power to do anything that individuals may generally do.

Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.

In respect of the receipt of Sport England Funding, the relevant Director must ensure the financial procedure rule E17 is complied with to ensure that the council's interests are protected at all times.

The procurement of a recruitment partner must be undertaken in accordance with the Council's contract procedure rules.

A suitable contractual agreement should be entered into to regulate the provision of the Service and ensure that terms and conditions of funding are passed down to the external provider as necessary.

Legal Services should be consulted at the earliest opportunity to provide the contractual documentation.

Name: Paula Coleman Signature:By e-mail Date: 6th February 2019

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6

FINANCIAL IMPLICATIONS:

On 23rd January 2018, Cabinet approved delegation for the Chief Executive in consultation with Chief Finance Officer, Director of Public Health and portfolio holder for Public Health, Leisure & Culture to negotiate with Sport England to maximise opportunities from the Local delivery Pilot and access significant funding to deliver programmes of activity.

Doncaster has been successful with its initial bid for pilot status to the Sport England Local Delivery Pilot (LDP). Doncaster is one of twelve successful locations that will receive a share of £100m funding but until further work is done with the LDP, the exact amount of funding that will be allocated to Doncaster is not known. Allocations are currently being awarded in response to successful bids for preliminary works.

£435,360 has recently been awarded from Sport England to commission an evaluation of Doncaster's Local Delivery Pilot (LDP) in addition to the £369,868 previously awarded for insight briefs and two temporary posts, totalling an award to Doncaster so far of £805,228. The grant will be paid in three instalments as follows:

18/19 £337,488

19/20 £229,892

20/21 £237,848

This ODR seeks approval to accept this grant allocation. Managers need to ensure that arrangements are in place for the delivery and monitoring of the grant and that the grant conditions are adhered to as per financial procedure rules E9 - E12.

This ODR also seeks to award the contract of £435,360 to an external provider to deliver the evaluation specification. This contract will be funded in full by the recent Sport England LDP grant allocation. This evaluation of the LDP is a requirement of the Sport England funding agreement and it is hoped that further funding will be accessed as a result.

Name: _Olivia Brown_____ Signature: ___via e-mail Date: 05.02.19

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

N/a

Name: _____ Signature: _____ Date: _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8**EQUALITY IMPLICATIONS:** (To be completed by the author).

The vision for Doncaster Local Delivery Pilot aims to address the inequalities that exist in participation levels of physical activity of the residents of Doncaster. The evaluation framework will be investigating these inequalities and providing insight into how we address the gaps that currently exist. A Due Regard Statement has previously been developed for the Physical Activity and Sport and LDP paper but we will be ensuring that the work of the evaluation providers is inherent in taking due regard to where inequalities exist.

BOX 9**RISK IMPLICATIONS:** (To be completed by the author)

1. There are a number of risks associated with NOT awarding a contract to provide an evaluation framework that have already been described throughout the report.
- 2.

Financial & Legal/compliance	Would prevent further funding to be awarded by Sport England due to not fulfilling the funding agreement.	25
Organisational	Not awarding to a provider would put increased pressure on staff responsible for the delivery of the LDP.	10
Reputation / Stakeholder Management	Not meeting the condition of the already agreed funding agreement and whole approach of the LDP would significantly impact on Doncaster Council's reputation	16
Strategic Planning & Service Delivery	The lack of an evaluation framework would mean a lack of understanding on what works to address inactivity. Therefore impacting on the quality and appropriateness of future work in this area in particular for the hardest to reach residents.	12

BOX 10**CONSULTATION**

The development of the specification for the evaluation framework has been developed in partnership externally with Sport England, their national evaluation partner (IFF) and internally with Strategic Performance Unit, Public Health and Leisure Services.

The procurement process has been developed and overseen by the corporate procurement team.

Cllr Nigel Ball as Cabinet Portfolio Holder for Public Health Leisure and Culture is regularly updated on the progress of Doncaster's Local Delivery Pilot and has been consulted on this decision to accept the funding investment from Sport England to award a contract for evaluation.

**BOX 11
INFORMATION NOT FOR PUBLICATION:**

None identified

Name: Claire Hewitt **Signature:** _____ **Date:** 8th February 2019
Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR YES/NO

(If YES please list and submit these with this form)

Key Decision Physical Activity and Sport Strategy & Sport England Local Delivery Pilot paper.
Approved 23.01.19 <https://doncasterintranet.moderngov.co.uk/ieDecisionDetails.aspx?ID=1222>

Get Doncaster Moving Strategy <https://getdoncastermoving.org/strategy>

Doncaster LDP Evaluation Framework Specification

Letter from Sport England confirming funding commitment

**BOX 13
AUTHORISATION**

Name: Rupert Suckling **Signature :** _____ **Date:** 13/02/2019

Director of Public Health

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES

If yes please authorise below:

Name: Steve Mawson

Signature:

Date: 19/02/19

Chief Finance Officer & Assistant Director of Finance

Consultation with Relevant Member(s)

Where an officer decision has been taken in consultation with the Mayor, Cabinet Member or Committee Chair this should be recorded on this ODR.

Name: Cllr Nigel Ball **Signature:** ____ **Date:** 14/02/2019

Designation _____ Cabinet Member for Public Health, Leisure and Culture

e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair.

Declaration of Interest YES/NO

If YES please give details below:

Any Cabinet Member or Committee Member (where the decision has been delegated by a Council Committee) who has been consulted on an officer decision must declare any interest they have in respect of the decision, and this should be recorded on the ODR form. Where there is no interest this should also be recorded. This is not applicable for general Member consultation or consultation with ward Members.

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.